SITE SAFETY INDUCTION –

Person carrying out this induction:

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| **(Tick Off)** | |  | |  | | | | | | | | | | | |
| □ | | Risk assessment – confirm that you have read and understood it. | | □ Yes □ (N/A – Visitor)  IF NO, WORKS MAY NOT COMMENCE | | | | | | | | | | | |
| □ | | Method Statement (**if required by the risk assessment**) – confirm that you have read and understood it. | | □ Yes□ (N/A – Visitor)  IF NO, WORKS MAY NOT COMMENCE | | | | | | | | | | | |
| □ | | Project Staff & Personnel | | The Project Manager | | | | | | | | | | | |
| □ | | Description of Site  Considerate Constructors Scheme (CCS) | | TBC    This project has registered with the CCS and you have been made aware of the requirements as an individual you are expected to adhere to, to ensure the project complies with the requirements of the scheme. | | | | | | | | | | | |
| □ | | Access & Escape Routes | | TBC | | | | | | | | | | | |
| □ | | Specific Hazards | | TBC | | | | | | | | | | | |
| □ | | Project First Aider/Fire Warden | | -------------------- Project Manager | | | | | | | | | | | |
| □ | | Are you a Qualified First Aider? | |  | | Qualified | |  | | Not Qualified | |  | | Evidence issued | |
|  | |  | | (√ where applicable) | | | | | | | | | | | |
| □ | | Location of H&S Documents | | Project specific health & safety documents are contained in yellow folders in the site office and on notice boards around the site. | | | | | | | | | | | |
| □ | | Penalty for Breach of Rules | | Removal from site. | | | | | | | | | | | |
| □ | | Hard Hat Areas | | The entire site floor is a hard hat area unless designated otherwise by the Project Manager | | | | | | | | | | | |
| □ | | Emergency Procedures | | In the event of emergency contact any Project staff. | | | | | | | | | | | |
| □ | | Location of Fire Fighting Equipment | | Extinguishers are situated at site exit point  Use only if safe to do so – do not put yourself or others in danger. Do not use for any other purpose. | | | | | | | | | | | |
| □ | | Muster Point | | In car park opposite main site entrance | | | | | | | | | | | |
| □ | | Welfare Arrangements | | TBC | | | | | | | | | | | |
| □ | | Reporting Unsafe Incidents | | All situations that you feel are or have been unsafe must be reported to a Project Manager. | | | | | | | | | | | |
| □ | Smoking Arrangements | | No smoking on site, Designated smoking areas are | | | | | | | | | | | | |
| □ | Check PPE | | ***Minimum*** requirements, Hard Hat, protective footwear and high visibility vest, & gloves.  All High Visibility Vests and Hard Hats are not to be worn outside of the site demise on breaks | | | | | | | | | | | | |
| □ | Security | | TBC | | | | | | | | | | | | |
| □ | Site Rules | | As displayed at the site notice board and around welfare area | | | | | | | | | | | | |
| □ | CSCS/CPCS – Are you qualified? If so please provide evidence. | | □ | | | | Qualified | | □ | | Not Qualified | | □ | | Evidence Issued |
| □ | PASMA Certification – Are you qualified? If so please provide evidence. | | □ | | | | Qualified | | □ | | Not Qualified | | □ | | Evidence Issued |
|  |  | | (√ where applicable) | | | | | | | | | | | | |
| □ | Work at Height Requirements | | Risk Assessments and Method Statements are required for **ALL** work at height. Only qualified persons can erect or adapt scaffolding. **Steps are not permitted for general use and are subject to a Permit to Work system**. | | | | | | | | | | | | |
| □ | Lone Working Details | | No lone working allowed | | | | | | | | | | | | |
| □ | Permit Procedures | | Permits are required for hot works, works in risers and works at roof level and any other landlord areas. | | | | | | | | | | | | |
| □ | Equipment – Testing and Certification | | All plant and electrical equipment must have a current test certificate. Do not bring to site or use equipment that does not have current certification. | | | | | | | | | | | | |
| □ | Personal Medical Conditions | | Please advise the person carrying out this induction if you have a medical condition that may affect you at work. | | | | | | | | | | | | |
| □ | Power Tool Voltage | | No power tools or plant in excess of 110v are permitted on site.  Please ensure that any visitors that come to site are stopped from entering the site and that you contact the Project Manager | | | | | | | | | | | | |
| I confirm that I have received and understood the above induction and will abide by all stated requirements | | | | | | | | | | | | | | | |
| Name: | | | | | Date: Company: | | | | | | | | | | |
| Signed: | | | | |  | | | | | | | | | | |



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| Where is the ASBESTOS on our projects? | Am I at risk from ASBESTOS |
| Asbestos is present in many of the Uk’s buildings, but only in those built before 2000- it was banned after this date.  We know where asbestos materials are – and most have been labelled with the **“a”** label above. But other materials may still be found and you should **TELL US IMMEDIATELY** if you have seen or disturbed any. | **You are most at risk when:**  You are not aware where the ASBESTOS is  You have not had ASBESTOS Awareness training form your employer  You have not asked to see the asbestos register PRIOR to starting work  You work on material without being sure that they **are not ASBESTOS**  The building you are working on was built before 2000  ASBSESTOS containing materials were identified but information was not passed to you by the people in charge of your works  You put yourself at risk by not following proper precautions, perhaps to save time or because no-one else is following proper procedures |
| Why is ASBESTOS dangerous |
| Asbestos is responsible for around 4500 deaths a year, but the associated diseases develop many years after the exposure. If inhaled, asbestos fibres can cause 4 serious diseases.  **MESOTHELIMA** (Always FATAL)  **LUNG CANCER** (Almost always FATAL)  **ASBESTOSIS** (Not always fatal but very debilitating)  **DIFFUSE PLEURAL THICKENING** (Not fatal but may develop into something more serious) |
| What does ASBESTOS look like- What do I do? |
| The asbestos used in the building materials can take many forms- look at the pictures above.  **It becomes dangerous only when it is damaged and fibres escape.**  We must ensure it is not damaged, so you must know where it is ask the Project Manager to see the asbestos register for the project prior to starting work. |